

Safer Spaces VAWA Brochure

What is a Safer Spaces Report?

Calvin University is committed to creating and maintaining a safe, caring, and diverse learning community. Calvin University has established the safer spaces policies and procedures to address reports of discrimination, harassment, and retaliation. Prohibited conduct is listed [here](#).

A Safer Spaces report means alerting the university to an incident. A complaint means a formal request for an evidence-based investigation resolution process. You may report an incident to the university with or without a formal complaint.

What Happens if I Make a Report?

1. The Title IX Coordinator will receive and review your report, then reach out to set up an initial meeting for you with a safer spaces team member. It is your choice if you want to attend the meeting.
2. The safer spaces team member will meet with you to offer support and interim measures and answer your questions. They can also review your process options for filing a complaint against Calvin faculty, staff, or student(s). The reporting party retains the right to choose whether or not to participate in a formal complaint process.

Where to Make a Report?

- Lauren Horras (Director of Safer Spaces & Title IX Coordinator) at lauren.horras@calvin.edu or 616-526-6232.
- Email saferspaces@calvin.edu.
- Submit a Safer Spaces online reporting form: <https://calvin.edu/offices-services/safer-spaces/report/>.
- Call the I will Report It line – 616.526.4974 (IWRI)
- For an Emergency on Campus, Contact Campus Safety at: 616-526-3333 or 616-526-6452 for 24-hour dispatch.
- Contact local police by calling 911 or the non-emergency numbers below:
 - Grand Rapids Police Department: 616-456-3400
 - East Grand Rapids Public Safety Department: 616-949-7010
 - Kentwood Police Department: 616-698-6580
 - Kent County Sherriff's Department: 616-632-6100

Supportive, Interim, and Safety Measures

There are support options and resources available regardless of your choice to continue with a formal complaint process:

- Initiate a no-contact rule between parties
- Alter housing, work assignments, schedules, academic assignments, and/or responsibilities
- Provide campus safety escorts and/or other security arrangements
- Refer to Center for Counseling and Wellness (CCW), Academic Services, Campus Ministries, Health Services, and Immigration Assistance, Center for Intercultural Student Development, Safer Spaces team follow-up
- Refer to external resources: YWCA – 24-hour rape crisis: ywcaawcmi.org/ and RAINN – Sexual Assault Hotline: rainn.org/
- Assist with reporting to local law enforcement
- Recommendations for to informative and/or supportive articles: [How to Help a Friend who has been Sexually Assaulted](#) and [What Can I Do if I am Sexually Assaulted](#).
- National Domestic Violence Hotline: 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY).
- National Sexual Assault Hotline: 1-800-656-4673 (Calls are connected to a local rape crisis center).
- National Teen Dating Abuse Helpline: 1-866-331-9474 or 1-866-331-8453 (TTY).

Pursuing a Formal Title IX Complaint or Safer Spaces Resolution Process

For a full understanding of the resolution processes, please contact Lauren Horras (Title IX Coordinator) or review the entire Safer Spaces policy at <https://calvin.edu/directory/policies/safer-spaces/>. The full resolution process usually takes between 60-90 business days (5-6 months excluding school breaks).

1. Summary of Steps in a Formal Resolution Process:
 - a. Both parties receive a Notice of Investigation and Allegations (NOIA)
 - b. Thorough, impartial, evidence-based investigation
 - c. Resolution meetings and/or a live hearing
 - d. Safer Spaces Resolution and Outcome
2. Summary [rights for parties](#) involved:
 - a. Be accompanied by a process advisor of their choosing
 - b. Suggest avenues of investigation
 - c. Receive on-going updates and receive a written notice of outcome
 - d. Exercise the right to appeal outcome or decision

Options Following a Report of Discrimination, Harassment, or Retaliation

